

Command Spanish® Program Data Sheet
for
Community Spanish: A Survival Guide for English Speakers

Materials Description and Content: *Community Spanish: A Survival Guide for English Speakers* (Community Spanish, for short) is published by Command Spanish®, Inc. and consists of a 95 page manual and accompanying audio files and is a non-academic, non-grammar based manual designed for persons who want an easy and quick way to learn limited amounts of everyday Spanish. This manual is divided into three components: Speaking in Spanish; Listening in Spanish; and Cross-Cultural Issues.

Speaking in Spanish: This component will teach the participant how to “say” practical, common phrases and questions in Spanish. In addition to an introductory section that deals with how to pronounce Spanish, there are 16 different language menus covering a wide variety of Spanish phrases, expressions and questions for use in everyday interactions. Each language menu is divided into three columns: English, Spanish, and phonetic encoding.

Listening in Spanish: This component will teach the participant how to comprehend many basic and common expressions and phrases used in everyday Spanish. These language menus correspond in content and sequence with the language menus in the “Speaking in Spanish” component.

Cross-Cultural Issues: This component deals with some of the most fundamental and generic, non-nationality-specific aspects of Latino culture that may be misunderstood by non-Latinos. Included are such topics as the Latino family structure, Latino demographics, and the Latino surname system. Optional 1 – 2 hours based on *Spanish-Speakers and You*.

Goal: The overall goal is to prepare English-speaking people to speak and understand small amounts of general and basic Spanish found in most routine interchanges in daily life. In addition, *Community Spanish* provides basic cultural information about Spanish-speaking groups in the hope of informing and educating English-speakers about unique aspects of Latino culture.

Objectives: Upon completion of this program, participants will be able to say a few words or phrases of kindness or respect to Latinos they meet in shopping malls, supermarkets, school meetings, parks, churches, and other public places. Participants will also have a better understanding of the most common cultural differences between Latinos and non-Latinos.

Intended Audience: Any English-speaker who wishes to learn limited amounts of everyday Spanish.

Table of Contents

Table of Contents	ii	How to Use This Manual	vi
Acknowledgements & Language Consultants	iv	Disc Content	vii
Introduction	v		
“Speaking in Spanish” COMPONENT [CD #1].....			1
Section I: Spanish Pronunciation			2
Section II: Titles			6
Section III: Greetings			6
Section IV: Goodbyes			7
Section V: Status Inquires.....			7
Section VI: Etiquette and Social Niceties.....			8
Section VII: Introducing Yourself.....			9
Section VIII: Introducing Others.....			9
Section IX: Personal Data			10
Section X: Numbers.....			13
Section XI: Compliments, Likes, and Dislikes			16
Section XII: Holiday Greetings			17
Section XIII: Communication Strategies			18
Section XIV: Emergency Spanish.....			19
Section XV: Calming and Reassuring an Individual			21
Section XVI: Giving Directions			22
Section XVII: Small Talk.....			24
Section XVIII: Ordering Food and Drink in a Mexican Restaurant.....			25
“Listening in Spanish” COMPONENT [CD #2].....			26
Section XIX: Titles			27
Section XX: Greetings			27
Section XXI: Goodbyes			28
Section XXII: Status Inquiries			29
Section XXIII: Etiquette and Social Niceties.....			30
Section XXIV: Introducing Yourself.....			31
Section XXV: Introducing Others.....			32
Section XXVI: Personal Data			33
Section XXVII: Numbers.....			37
Section XXVIII: Compliments, Likes, and Dislikes			38
Section XXIX: Holiday Greetings			39
Section XXX: Communication Strategies			39
Section XXXI: Emergency Spanish.....			40
Section XXXII: Calming and Reassuring an Individual			44
Section XXXIII: Giving Directions			45
Section XXXIV: Small Talk.....			46
Section XXXV: Ordering Food & Drink in a Mexican Restaurant.....			47
Section XXXVI: Possible Responses to Basic Questions			48
“Cross-Cultural Issues” COMPONENT			49
Section XXXVII: Introduction to Latinos			49
Section XXXVIII: Latino Demographics			51
Section XXXIX: Latino Names [bonus track #21 on CD #2]			54
Section XL: Notes on the Spanish Language.....			57
Section XLI: Levels of Language Ability			58
Section XLII: Family Matters.....			59
Section XLIII: Religion			59
Section XLIV: Body Language.....			60
Section XLV: Traditions and Celebrations			62
Section XLVI: Latino Food and Drink.....			64
Section XLVII: Latino Rhythms and Dancing.....			68
Appendices.....			70
Appendix A: Telling Time	70	Appendix G: Occupations	79
Appendix B: Dates	71	Appendix H: Places.....	81
Appendix C: Signs.....	72	Appendix I: Deciphering Addresses	83
Appendix D: Spanish Alphabet.....	73	Appendix J: Relationships	84
Appendix E: Mexican Food Glossary	74	Appendix K: Grade Equivalency Table.....	85
Appendix F: Colors	78		