

Command Spanish[®] Program Data Sheet for *Inglés Mínimo / Minimum English*

Materials Description and Content: *Inglés Mínimo / Minimum English* (IM/ME) is published by Command Spanish[®], Inc. and consists of a 114-page manual bound in a 3-ring binder with 3 accompanying CDs. It was authored in consultation with leading professionals in the field of English as a Second Language (ESL). In addition to a special section devoted to pronunciation using Spanish phonetic encoding to produce English words and phrases, IM/ME is divided into three components. Component One focuses on speaking in English: Greetings and Social Niceties; Communication Strategies; Introducing Oneself and Others; Personal Information; Numbers; "Survival" English; School Enrollment; Basic Work Issues; Time; Shopping; Housing Issues; Emergency Issues; Telephone Calls; Expressing Preferences; Obtaining Directions; Going to the Bank, the Pharmacy, and the Post Office. Component Two, "Listening in English," presents probable English responses to many of the questions and phrases taught in Component One. Component Three, "Life in the United States," explains (in Spanish) approximately 20 basic cross-cultural barriers that newly arrived Spanish-speakers may encounter. The manual also contains the following glossaries as appendices: the English Alphabet; Family Relationships; Dates and Times; Ordinal Numbers; School Subjects; School Grades and Levels; Holidays; Colors; Professions and Occupations; Measures and Fractions; Metric Equivalencies; Menu and Food Items.

Program Description: This program is designed to provide Spanish-speaking persons with functional skills in ENGLISH. The program utilizes phonetic encoding to address the most important English commands, questions, and phrases critical to living comfortably in the United States. **No prior knowledge of English is necessary.**

Goal: To prepare Spanish-speakers to use English language skills to live more comfortably in the United States.

Objectives: Upon completion, participants will be able to use English to: introduce him or herself and others, ask basic introductory questions, obtain basic necessities, enroll a child in school, verify work commands and times, shop for daily needs, rent an apartment, visit a doctor, make an emergency phone call, express his or her preferences, conduct personal business in a bank or pharmacy, send items through the mail.

Methods of Instruction: Modeling, intensive drill, choral response, alpha-beta line, learning pairs and triads, Total Physical Response, role-playing, simulations, and situation cards.

Cross-Cultural Component: Included in manual

Intended Audience: This program is intended for any recently arrived Spanish-speaking persons.

Length of Instruction: Short programs of 12-20 hours; longer programs of 20-45 hours.

Special Considerations: Because the phonetic encoding is created for Spanish-speakers, this program must be offered only as an introductory class to Spanish-speakers, and not to persons of other language backgrounds.