

Command Spanish® Program Data Sheet for

Survival Spanish for School Administrators, Teachers, and Support Staff – 2nd Edition

Materials Description and Content: *Survival Spanish for School Administrators, Teachers, and Support Staff* (SSSAT&SS) – 2nd Edition is published by Command Spanish®, Inc. and consists of a 72-page manual and accompanying audio files. It was co-authored by Dr. Sam L. Slick and Dr. Gloria Appelt in consultation with nationally known curriculum and education experts and educators. In addition to a special section devoted to pronunciation, SSSAT&SS – 2nd ed. contains the following work-specific language sections dedicated to the: front office; nurse's office; truancy and attendance issues; classroom management; instructional management; extracurricular activities; bus safety; school security; emergencies and disasters; reporting student progress and behavior to parents. SSSAT&SS – 2nd ed. also contains the following appendices: school glossaries; grade equivalency tables; telling time; dates; and Spanish alphabet, among others.

Program Description: This is a comprehensive program designed to provide functional Spanish language skills for school personnel who have **occasional** contact with Spanish-speaking students and visitors. It also includes extensive training for non-Spanish-speaking classroom teachers who have Spanish-speaking children in their classroom.

Goal: To train non-Spanish-speaking teachers, staff, and administrators in functional Spanish language skills that enable them to more effectively interact with Spanish-speaking students and visitors in various school situations.

Objectives: Upon completion, a non-teaching school participant, depending upon his/her job, will be able to use Spanish to: monitor and control non-classroom school settings; respond to medical emergencies; greet and give basic instructions to parents or visitors; engage in security measures; and identify students' needs. Classroom teachers will be able to use Spanish for classroom and instructional management.

Intended Audience: This program is intended for classroom teachers, school administrators, front office personnel, school nurses, bus drivers, custodians, and security staff.

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